



Renewing Membership Online with VG4A



Step 1: Login with your email and password



The screenshot shows the website's header with navigation links: WHO WE ARE, HOW WE WORK, MARKET, CYCLE TOUR, BOOK A SPEAKER, EVENTS, JOIN US, CONTACT. Below the header is the organization's logo and a brief description: "Victoria Grandmothers for Africa" and "VG4A is a group of over 100 women raising funds and awareness for the Grandmothers to Grandmothers Campaign of the Stephen Lewis Foundation. We support African grandmothers working through community-based organizations to build a healthy future for their grandchildren and other children orphaned by the HIV and AIDS pandemic." A photograph shows a group of women and a man at a table with informational materials.

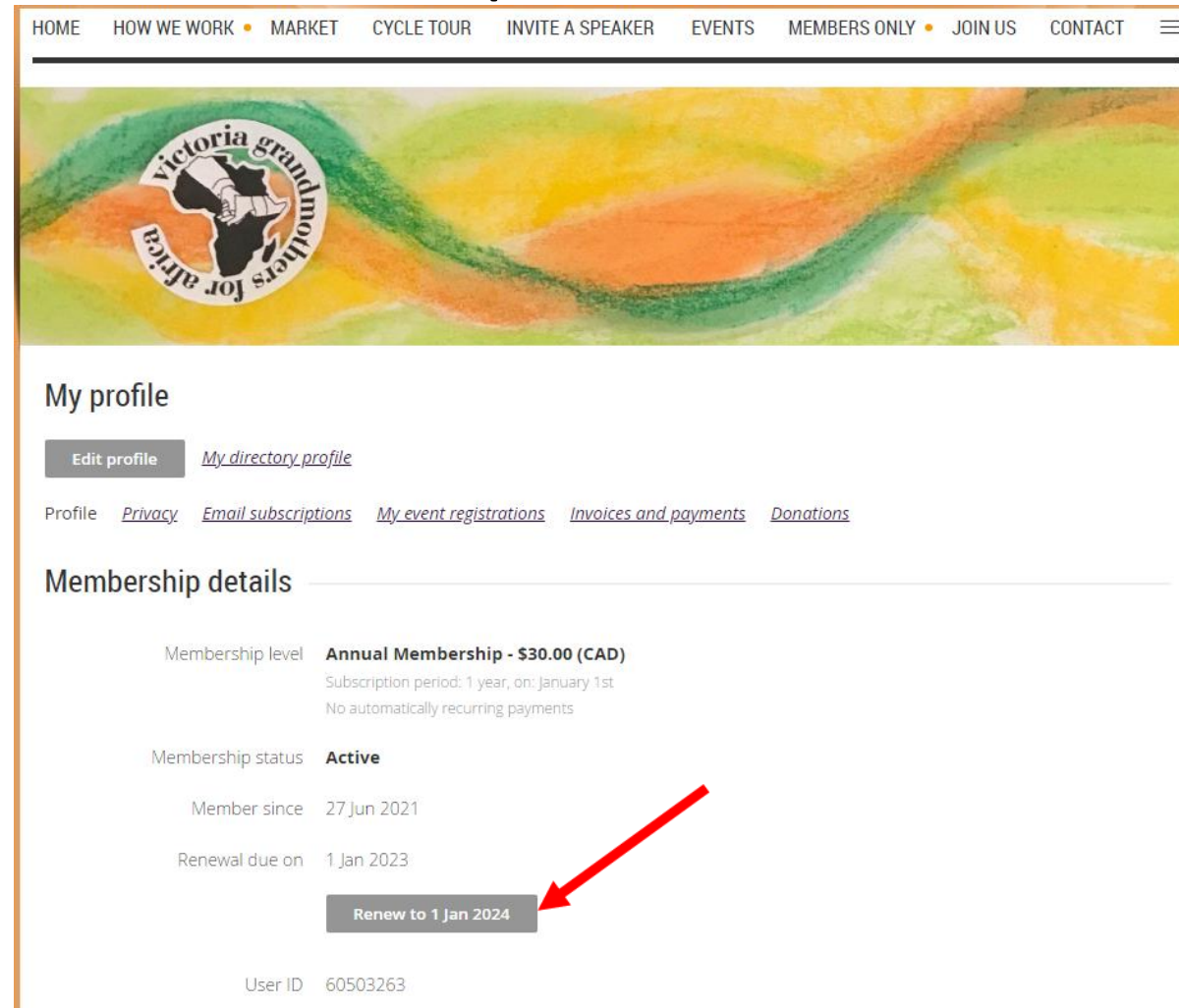
The screenshot shows the login page with the organization's logo and name. Below the name is the same descriptive text as the home page. The main heading is "Please login to continue". There are two social login buttons: "Log in with Facebook" and "Log in with Google". To the right is a form with fields for "Email" and "Password", a "Remember me" checkbox, and a "Log in" button. A link for "Forgot password" is located below the "Log in" button. Three red arrows point to the "Log in" button, the "Email" field, and the "Log in" button again.

Step 2: Click on your name at the top right to access your profile




The screenshot shows the website for Victoria Grandmothers for Africa. At the top right, the user name "Johanna de Leeuw" is displayed next to a profile icon. A red arrow points to this name. The navigation menu includes: HOME, HOW WE WORK, MARKET, CYCLE TOUR, INVITE A SPEAKER, EVENTS, MEMBERS ONLY, JOIN US, and CONTACT. The main banner features the organization's logo and the text: "Victoria Grandmothers for Africa. VG4A is a group of over 100 women raising funds and awareness for the Grandmothers to Grandmothers Campaign of the Stephen Lewis Foundation. We support African grandmothers working through community-based organizations to build a healthy future for their grandchildren and other children orphaned by the HIV and AIDS pandemic." Below the banner is a link: [How to renew your membership](#). There are two orange buttons: "Donate to Cycle Tour" (linked to [Grandmothers to Grandmothers Campaign](#)) and "Donate to Virtual Walk" (linked to [Stephen Lewis Foundation](#)). The bottom of the page features a large group photo of participants in a cycle tour, many wearing high-visibility vests and holding flags. A mascot in a grey rhino costume is visible in the foreground. A banner at the bottom of the photo reads: "Victoria Grandmothers for Africa" with the website URL www.victoriagrandmothersforafrica.co.uk.

Step 3: Click on the grey tab to renew membership



HOME HOW WE WORK • MARKET CYCLE TOUR INVITE A SPEAKER EVENTS MEMBERS ONLY • JOIN US CONTACT ☰



My profile

[Edit profile](#) [My directory profile](#)

Profile [Privacy](#) [Email subscriptions](#) [My event registrations](#) [Invoices and payments](#) [Donations](#)

Membership details

Membership level	Annual Membership - \$30.00 (CAD) Subscription period: 1 year, on: January 1st No automatically recurring payments
Membership status	Active
Member since	27 Jun 2021
Renewal due on	1 Jan 2023

[Renew to 1 Jan 2024](#)

User ID 60503263

Step 4: Check personal details, make changes if needed; then click update and next

Membership renewal

Renew to Level	1 Jan 2023 Annual Membership - \$30.00 (CAD) Subscription period: 1 year, on: January 1st No automatically recurring payments
Current status	Active

Your profile * Mandatory fields

First name

Last name

Street Address

City

Province/State

Country

Postal/Zip Code

Email

Home Phone

City

Province/State

Country

Postal/Zip Code

Email

Home Phone

Cell Phone

Preferred Method of Contact

Permission to Share

Avatar No file chosen

Joined

SLF

Do you want to receive information from the Stephen Lewis Foundation?

Supporter or interested

Group Interest Cycle Tour
 Stride Walk
 Sales and Crafts
 Education
 African Dinner
 Communications

Skills

It is very helpful for us to know if you have specific skills which you might use to help the organization, eg bookkeeping, computer skills, organizational ability, creative skills, fundraising experience, etc.

Step 5: Review and Pay

To pay with credit card click grey tab 'pay online'

HOME HOW WE WORK • MARKET CYCLE TOUR INVITE A SPEAKER EVENTS MEMBERS ONLY • JOIN US CONTACT

Membership renewal

Review and confirm

Renew to 1 Jan 2024
Annual Membership - \$30.00 (CAD)
Subscription period: 1 year, on: January 1st
No automatically recurring payments

Current status Active

Total amount **\$30.00 (CAD)**

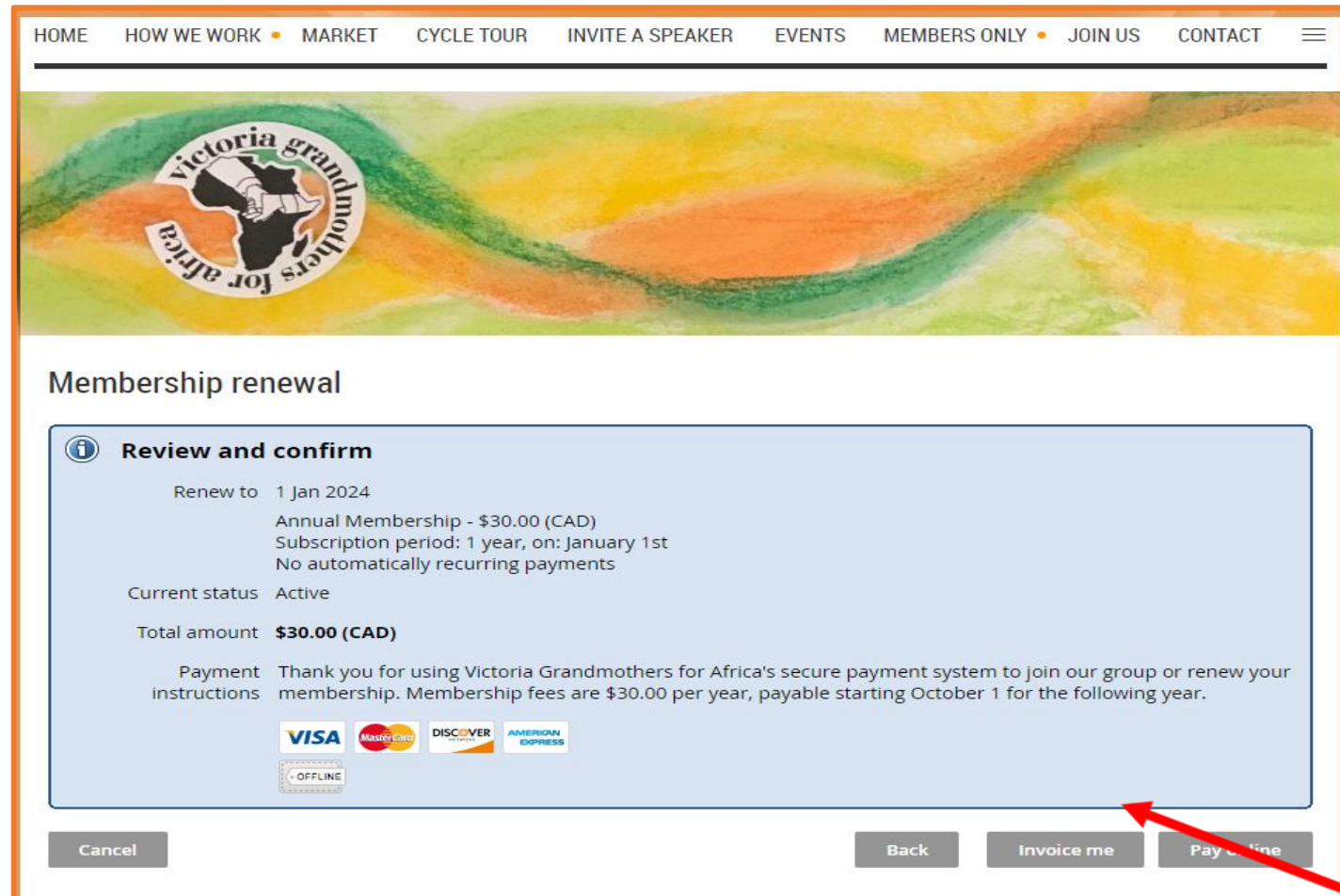
Payment instructions Thank you for using Victoria Grandmothers for Africa's secure payment system to join our group or renew your membership. Membership fees are \$30.00 per year, payable starting October 1 for the following year.

VISA MasterCard DISCOVER AMERICAN EXPRESS


OFFLINE

Cancel Back Invoice me **Pay online**

Step 6: To pay with, e-transfer, cheque or cash, click grey tab 'Invoice me'. **Skip the next three slides and proceed to Step 8.**



HOME HOW WE WORK MARKET CYCLE TOUR INVITE A SPEAKER EVENTS MEMBERS ONLY JOIN US CONTACT



Membership renewal

Review and confirm

Renew to 1 Jan 2024
Annual Membership - \$30.00 (CAD)
Subscription period: 1 year, on: January 1st
No automatically recurring payments

Current status Active

Total amount **\$30.00 (CAD)**

Payment instructions Thank you for using Victoria Grandmothers for Africa's secure payment system to join our group or renew your membership. Membership fees are \$30.00 per year, payable starting October 1 for the following year.

VISA MasterCard DISCOVER AMERICAN EXPRESS

OFFLINE

Cancel Back Invoice me Pay online

Step 7: For paying online, you will be asked to enter your credit card information on WA's secure payment system.



You will receive 2 confirmation emails



Receipt:

PAYMENT RECEIPT

Victoria Grandmothers for Africa

Date: 12 Oct 2021

Amount: \$30.00

Tender: Wild Apricot Payment

Payment received from:

Johanna de Leeuw

djohanna@telus.net

VG4A

Payment for:

Date	Document	
12 Oct 2021	Invoice 00021 Membership renewal. Level: Annual Membership. Renew to 1 Jan 2023	Settled amount \$30.00 Invoice total \$30.00 Due \$0.00

Total settled: \$30.00

Available balance: \$0.00

A confirmation email:

Dear Johanna de Leeuw,
Your membership renewal at Victoria Grandmothers for Africa to 1 Jan 2023 has been completed successfully!

YOUR MEMBERSHIP DETAILS:

Name: Johanna de Leeuw

Email: djohanna@telus.net

Organization: VG4A

Membership status: Active

Membership level: Annual Membership (\$30.00 (CAD))

Member since: 27 Jun 2021

Next renewal date: 1 Jan 2023

You can log in at [Victoria Grandmothers for Africa](#) using your email djohanna@telus.net and password.

Best regards,

[Victoria Grandmothers for Africa](#)



Step 8: This page will appear when you choose ‘invoice me’ in order to pay with e-transfer, cheque or cash.
You have completed the website portion.

HOME HOW WE WORK MARKET CYCLE TOUR INVITE A SPEAKER EVENTS MEMBERS ONLY JOIN US CONTACT

My profile

[Edit profile](#) [My directory profile](#)

[Profile](#) [Privacy](#) [Email subscriptions](#) [My event registrations](#) [Invoices and payments](#) [Donations](#)


Membership details

Warning: Membership renewal initiated, not paid yet.

[View / Pay invoice](#)

Membership level	Annual Membership - \$30.00 (CAD) Subscription period: 1 year, on: January 1st No automatically recurring payments
Membership status	Pending - Renewal
Member since	27 Jun 2021
Renewal due on	1 Jan 2023
User ID	60503263

Step 9: Check your email. You will receive the following message outlining payment methods. Choose one of the 3 options and follow the instructions below.

 Victoria Grandmothers For Africa <vg4aweb@vg4a.ca> | Johanna de Leeuw
Victoria Grandmothers For Africa Invoice 00339

INVOICE
Victoria Grandmothers For Africa
Member renewal
Invoice number: 00339
Issued: 17 Nov 2022
Bill to:
Johanna de Leeuw
djohanna@telus.net

Item
Membership renewal. Level: Annual Membership. Renew to 1 Jan 2024

Total: \$30.00
Balance Due: \$30.00

Thank you for joining Victoria Grandmothers for Africa.

You have chosen not to pay by credit card through the VG4A website. Please choose one of the following options:

1. E-transfer: Send a payment of \$30.00 to victoriagrand4africa@gmail.com
and include a message saying the payment is for renewing membership
2. Cheque: mail a cheque for \$30 made out to Victoria Grandmothers for Africa to:

Sandra Carelius #18-3060 Harriet Rd., Victoria, BC, V9A 1T5
3. Cash: to arrange \$30 payment contact Sandra vg4atreasurer@gmail.com

Please allow several days for us to manually update receipt of your e-transfer/cheque/cash. A confirmation receipt will be emailed to you when your payment has been processed.

[View invoice online](#)

You will receive a confirmation email a few days later.

Dear Johanna de Leeuw,
Your membership renewal at Victoria Grandmothers For Africa to 1 Jan 2024 has been completed successfully!

Thank you for your support of Victoria Grandmothers for Africa.

YOUR MEMBERSHIP DETAILS:

Name: Johanna de Leeuw

Email: djohanna@telus.net

Organization: VG4A

Next renewal date: 1 Jan 2024

You can log in at [Victoria Grandmothers For Africa](#) using your email djohanna@telus.net and password.

In solidarity,

[Victoria Grandmothers For Africa](#)

Thank you for using our website!!

